

## ***Personal Belongings Case Information Sheet***

Due to the unique purpose and design of the Personal Belongings Case, Popish Incorporated recommends that each facility orient and in-service their staff on the proper use of our product. ***Our product is designed to minimize the loss and damage that can occur with dentures, hearing aids and glasses.*** To be able to perform this task, the PBC must be utilized properly by all staff members in your facility. As with any product, it can only accomplish it's goal if it is used correctly.

### ***In-Service is recommended on the following items:***

- \* ***The reason why*** your facility chooses to implement the Personal Belongings Case, such as increasing Quality of Care and minimizing loss.
- \* ***Demonstration*** on how compartment lids are opened and closed. PBC lids are designed to provide a solid closure. This is done so that lids do not come open if PBC the is dropped. The purpose of the PBC is to prevent damage to dentures, hearing aids and glasses. Durable and Disposable models.
- \* ***Proper cleaning procedures*** as done with denture containers per facility policy. Dentures can be stored in their containers in the PBC, or a denture solution can be placed directly in the PBC to store dentures. The PBC can also be sanitized through your facility's commercial dishwasher in the same manner as water pitchers, silverware, dinner plates, etc. ( Durable model only. The disposable model is designed for single use, but can be cleaned using a medical quality anti-bacterial soap and dried thoroughly ).
- \* ***Placement of PBC*** in appropriate area for staff and resident convenience and accessibility.
- \* ***Staff inventory responsibilities***, such as at the beginning and/or end of each shift change, at the beginning and/or end of each meal, etc.
- \* ***Placement of resident name*** on the PBC. The Durable PBC is equipped with a slot in the front for a resident's identification card. Your facility may or may not choose to use this slot. Your facility may choose to write the resident's name and room number on either model PBC with a permanent marker.
- \* ***Stackable***; PBC's are designed to be stacked on top of each other if they are kept at the Nurse's station.
- \* ***Hooks***; ( Durable model only ) PBC is designed to be able to attach to a resident's bed or drawer side.
- \* ***Resident bathing***; the PBC can be used to store dentures, hearing aid and glasses during bathing.
- \* ***Construction***; the Durable PBC is made from a poly-propylene and a co-polymer ***LATEX FREE*** plastic. These materials are considered to be ***non-toxic by OSHA***. The Disposable PBC is made from a medical/food grade PET plastic, is latex free and FDA compliant.

*These are some of the items that we recommend be in-serviced to your staff. Your facility may have other items that you feel need to be added during PBC instruction. Each facility is different, and policies and procedures will vary. **We do however, recommend that your staff is instructed in the basic design, operation and reason for implementing the PBC in your facility.** If you have any questions or comments, call us toll free, or e-mail us through our website. We would love to hear from you, and welcome all correspondence.*